



Financial Support Policy

SLT responsible:	Head of Business Services
Last reviewed:	June 2025
Ratified by Trustees:	n/a

Financial Support Policy

Introduction

We recognise that education can place financial demands on parents and there are some occasions when parents/carers may find it hard to meet these demands. Although funds are very limited, we endeavour to support families where required. To do this in a way which is fair and equitable, we have certain criteria to inform whether support can be given.

Criteria

Consideration will be given to students whose parents/carers are:

- Eligible for Free School Meals
- In receipt of Universal Credit
- In receipt of Employment Support Allowance
- In receipt of Disability Living Allowance
- Experiencing temporary situations which are causing difficulty, for example caused by recent job loss, bereavement or other serious and unforeseen circumstances

Qualifying Resources

Application for financial support will be considered for:

- Compulsory items of college uniform which require our college badge (*please note, pre-loved uniform which is in good or excellent condition is often available for a small contribution from parents/carers, which is paid into our Financial Support fund to benefit other families and students*)
- Costs of educational visits that are integral to the curriculum
- Educational equipment e.g. text books

Making an Application

Applications are made using the Financial Support application form (attached). This can be completed by the parent/carer or a member of staff in their place. Evidence should be provided to support the eligibility criteria.

When completed, please email this form to hcc@hccat.net. If you have any questions, please contact the college.

All information provided on this form will be kept in the strictest confidence.

Notification

If support is agreed, the parent/carer and the Finance Office must be notified.